**COLLEGE OF EDUCATION EXTENDED PRACTICUM**

**WITHDRAWAL FORM for EXPR422.15,**

**EXPR 423.3, EXPR 424.3, EXPR 425.12**

Initiated by Date \_\_\_\_\_\_

Student Name Student No.

School School Div.

Grade(s) Taught Subjects

Cooperating Teacher(s)

Principal (or designate)

College Representative

Professional Accountability Information: <http://www.education.usask.ca/fieldexperiences> and look under section Professionalism > Professional Accountability.

**A. Reason for withdrawal:**

1. **Identify and describe** in detail the nature of the situation (medical/personal/attendance or other field-study related concerns):

2. **Evidence and/or examples** of the difficulties (attach data sheets, summaries of observations, teacher and/or extended practicum facilitator log, if applicable):

3. **Recommendations** (if applicable) for addressing the difficulties described and conditions that must be met prior to another placement (partner teacher and/or facilitator and/or school admin):

4**. Field Experience Plan for another placement (**meet with the Associate Dean, Undergraduate Programs or Field Experiences Coordinator or Designate within 30 days of withdrawal from the extended practicum to discuss future plans.)

**B. Statements by other informed parties:**

 1. We recommend this withdrawal (print name and provide signature):

 Cooperating Teacher(s)

 College Practicum Facilitator \_\_\_\_\_\_

 Principal

 **C. Statements by the Teacher Candidate:**

 1. I understand that I must meet with the Associate Dean, Undergraduate Programs or Field Experiences Coordinator or Designate within 30 days of withdrawal from the extended practicum to discuss future plans.

 2. I have been informed that I may appeal this withdrawal. The request shall be made initially in writing to the Associate Dean (Undergraduate Programs, Partnerships and Research) or Designate. An additional appeal may be made to the Committee on Student Affairs and Academic Standards and finally the Dean of Education. I understand that any appeal must be initiated within 30 days.

 3. I understand that I must have the approval of the Committee on Student Affairs and Academic Standards before repeating the Extended Practicum. I understand this must be done by March 31 prior to a Term One extended practicum.

 4. I understand that it is my responsibility to withdraw my registration from coursework related to Extended Practicum, including courses for which the Extended Practicum is a pre-requisite (consult an Academic Advisor in the Programs Office for appeals' process related to pre-requisites).

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_have read and discussed this document. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

 (teacher candidate name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                        (teacher candidate signature)

Witness \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Title                                                             \_\_\_\_\_

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*Associate Dean, Undergraduate Programs or Field Experiences Coordinator or Designate:*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Signature Title Date*



**Teacher Candidate's Reflections and Plan.**

**To be filled out after initial school withdrawal and prior to meeting with Field Experiences Office.**

**Teacher candidate must bring this page to the Field Experience meeting.**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Number: \_\_\_\_\_\_\_\_\_\_\_\_ NSID:

College Representative (name and signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher Candidate's Reflections: (please include your reflections on why this extended practicum was not successful and the steps that you will take to ensure that the next extended practicum will be successful).